



*Residential and Commercial
Preservation and Renewal*

1555 California Street, Suite 200
Denver, CO 80202
Phone: 303-534-3872 Fax: 303-534-7303
TDD Access Available

Dear Potential Contractor;

Thank you for expressing an interest in the Single Family Rehabilitation (SFR) and/or Emergency Home Repair (EHR) Programs administered by the Denver Urban Renewal Authority (DURA).

Enclosed is an application along with DURA's General Specifications for Rehabilitation. Please take some time to read over these documents to ensure this is a program you are interested in.

If you have been requested by a specific homeowner to bid rehabilitation work, please have your application completed with the items mentioned below by the time the bids are due. The completed application must be received and approved by DURA prior to the bid opening in order for you to be considered a valid bidder.

The following items are required to participate in our **SFR** program. Please provide us with copies of the following along with your Contractor Application.

- 1. General Contractors License A,B or C issued by the City and County of Denver**
- 2. Workers' Compensation Insurance**
- 3. General Liability Insurance (Certificate of Insurance)**
- 4. Proof of Vehicle Insurance**
- 5. Supervisors Certificate**
- 6. HUD Lead Safe Work Practices Certificate**
(Please provide a certificate for each person who will be working on DURA projects)

The following items are required to participate in our **EHR** program. Please provide us with copies of the following:

- 1. General Contractors License A, B or C issued by the City and County of Denver and/or a Sub-Contractors License (please specify trade)**
- 2. Workers' Compensation Insurance**
- 3. General Liability Insurance (Certificate of Insurance)**
- 4. Proof of Vehicle Insurance**

If you are approved, we do our utmost to provide each contractor an opportunity to bid on rehabilitation jobs as they become available.

If you have any questions please don't hesitate to call me at the above number. I look forward to hearing from you in the near future.

Sincerely,

Brenda L. Bruce

Sr. Loan Specialist
Single Family Rehabilitation Program

SECTION 3 BUSINESS CERTIFICATION

The bidder/contractor certifies as part of its bid or contract that it:

(check applicable box)

- Is a Section 3 business as indicated below:
- Category 1 Business: An entity owned by 51% or more Section 3 residents.
- Category 2 Business: An entity whose permanent full time employees include people, at least 30% of whom are currently Section 3 residents or within 3 years of the date first employed, with the business, were Section 3 residents.
- Category 3 Business: An entity that evidences a commitment to sub-contract in excess of 25% of the dollar amount of all sub-contracts to be awarded to Section 3 businesses.
- Not a section 3 Business.

A Section 3 resident is defined as a public housing resident or an individual who resides within the City and County of Denver and is a low-income person. Low income is defined as 80% of area median income and very low income is defined as 50% of area median income. Low income "person" may include families as well.

Signature

Date

TO WHOM IT MAY CONCERN:

I/We have applied to participate as a General Contractor through DENVER URBAN RENEWAL AUTHORITY and hereby authorize the verification of information furnished in support of the application.

Company Name

Tax ID# or Social Security #

Company's Complete Address

Owner's Signature and Title

Date

Owner's Signature and Title

Date

DENVER URBAN RENEWAL AUTHORITY

1555 California Street, Suite 200

Denver, Colorado 80202

(303)534-3872 fax(303)534-7303

Dear Denver Urban Renewal Authority:

Please fill in the appropriate blanks on this form and return. If any changes are necessary in the future, please notify us as soon as possible.

Only the following person(s) are authorized to execute documents:

_____ PRINTED NAME	_____ SIGNATURE
_____ PRINTED NAME	_____ SIGNATURE
_____ PRINTED NAME	_____ SIGNATURE

Only the following person(s) are authorized to sign for or receive payments:

_____ PRINTED NAME	_____ SIGNATURE
_____ PRINTED NAME	_____ SIGNATURE
_____ PRINTED NAME	_____ SIGNATURE

COMPANY NAME

BY TITLE DATE